

**Greener Homes Scheme – Phase III (the “Scheme”)  
Application for Registration on  
Registered Installer List**



I \_\_\_\_\_ of \_\_\_\_\_

wish to apply to be included on the list of installers for Phase III of the Greener Homes Scheme (the “Registered Installer List”) for the following technologies:

- Wood pellet/chip Stoves/Boilers                       Solar Thermal  
 Heat Pumps     Wood Gasification Boilers

I confirm that I have reviewed and accept the following Terms and Conditions for registration on the Registered Installer List and that I will comply with these Terms and Conditions:

1. I undertake to furnish SEAI with a valid tax clearance certificate (“TCC”) each year, and I attach a valid TCC for the current year. I accept that failure to furnish SEAI with a valid TCC shall result in my removal from the Registered Installer List.
2. I understand that in order to remain eligible under the Scheme I am required to be registered on the Registered Installer List at **all** stages in the installation process relating to installations where I am the nominated installer including grant application, commissioning and sign off of the commissioning report.
3. I declare that I am competent and have the necessary  
 Training  
 Experience  
to enable me to satisfactorily and safely install / commission equipment in the technology areas for which I apply for registration.
4. I have achieved certification from an accredited training course in respect of each of the technology areas for which I am registered (Copy certificate(s) to be supplied).
5. I accept that installations grant aided under the Scheme and which I commission may, for quality control purposes, be inspected by SEAI or its authorised agents or contractors and I will assist, by making myself available and/or disclosing any requested information, and co-operate with any such inspector.
6. I fully consent to the results of such inspections being published by SEAI or its agents or contractors and made available to the public in whatever media SEAI may at its discretion choose.
7. I accept that failure to act on a direction from SEAI or its authorised agent or contractor, to remedy a deficit identified as a result of an inspection may result in my removal from the Registered Installer List.

8. I accept that my engaging in fraudulent or inappropriate behaviour in relation to the Scheme will result in my removal from the Registered Installer List. I also accept that any failure by me to comply with these Terms and Conditions may result in SEAI removing me from the Registered Installer List.
9. I am aware that SEAI may de-register installers where SEAI has evidence of repeated failures on the part of installers to deliver quality work or give customer satisfaction.
- 10.1 I agree that any dispute between me and SEAI in relation to any matter in connection with the Scheme shall in the first instance be discussed between us with a view to finding a resolution. I agree that if the discussion between me and SEAI fails, the dispute may be referred by either of the parties to an independent mediator, accredited by the Centre for Effective Dispute Resolution and appointed, in the absence of agreement between the parties, by the Chairman (or his or her deputy) of the Irish Commercial Mediation Association. Any mediation shall take place in Dublin, Ireland at a venue chosen by the mediator. The appointed mediator will seek to mediate a resolution of the dispute.
- 10.2 I agree that if the dispute between myself and SEAI is not resolved in accordance with clause 10.1, the dispute may then be referred by either party to arbitration under the Arbitration Rules and Procedures of the Chartered Institute of Arbitrators Irish Branch and, in the absence of agreement, either party can apply to the Chartered Institute of Arbitrators Irish Branch to have such an arbitrator appointed.
11. I accept that, in order to be reinstated to the list after deregistration in accordance with these Terms and Conditions, I may be required by SEAI to contribute to the costs of any re-inspections arising out of any rework declarations previously issued by SEAI or any of its agents or contractors. Furthermore I accept that I may be required by SEAI to contribute to the cost of a number (at SEAI's discretion) of inspections carried out on my installations after re-registration.
12. I am aware that SEAI intends to require Registered Installers to become members (at the expense of Registered Installers) of a recognised trade association of installers carrying out the type of work envisaged by these Terms and Conditions once such an association is formed.
13. I agree at my expense to attend targeted workshops when requested by SEAI.
14. I undertake that the services provided by me pursuant to the Scheme will be carried out in accordance with recognised and accepted practices, acceptable industry standards and any applicable equipment installation guidelines and any relevant national and European laws and guidelines.
15. I accept that the Terms and Conditions for registration on the Registered Installer List may be updated from time to time on the SEAI website and these updated Terms and Conditions shall apply to me with immediate effect.
16. I accept that in carrying out services pursuant to the Scheme that I shall not be acting in my capacity as a consumer but that I shall be acting in the course of my business.

**All fields must be completed by the installer.** Incomplete forms will be returned.

Name (print): \_\_\_\_\_

Greener Homes Scheme Installer ID (if registered) \_\_\_\_\_

Company (print): \_\_\_\_\_

VAT Registered:  Yes  No VAT No. \_\_\_\_\_

Address (print): \_\_\_\_\_

Contact telephone number (print): \_\_\_\_\_

Email (print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Wood Gasification Boiler Declaration**

*To be filled out by the authorised representative of company or distributor*

I declare that \_\_\_\_\_ (installer) is competent to install and commission wood log gasification boilers (name of boiler)

\_\_\_\_\_ registered under the Greener Homes Scheme Product List.

I accept that installations grant aided under the Scheme and which the installer above commissions may, for quality control purposes, be inspected by SEAI or its authorised agents or contractors and I will assist, by making myself available and/or disclosing any requested information, and co-operate with any such inspector.

I accept that failure to act on a direction from SEAI or its authorised agent or contractor, to remedy a deficit identified as a result of an inspection may result in SEAI removing the products **and** installers from the Registered Lists.

Name (print): \_\_\_\_\_

Company (print): \_\_\_\_\_

Address (print): \_\_\_\_\_

Contact telephone number (print): \_\_\_\_\_

Email (print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

A. Documents required to be included with this Application for Registration:

Tax Information

- Tax Clearance Certificate from the Revenue Commissioners

Proof of competency:

Copy of accredited certificate (where applicable) for installer training in:

- Solar Hot Water
- Heat Pump
- Biomass

B. Voluntary additional information that may be included on the Registered Installer list (please supply documentation where relevant):

- Cases Studies
- Customer References (from previous installations)

**Data Protection Statement**

SEAI, as data controller, and its agents, will store the personal data which you provide on its database and will process any personal data provided in accordance with the Data Protection Acts 1988 and 2003. Any personal data which you provide will be used to facilitate SEAI's and its agents' administration of the Scheme. This may require that your data be supplied to and discussed with, in confidence, any person or organisation involved in the administration of the Scheme. These persons will also be required to comply with the Data Protection Acts 1988 and 2003. You may request SEAI to grant you access to your personal data held by SEAI at any time.

**Return Completed Forms to:**

**Greener Homes Scheme  
Sustainable Energy Authority of Ireland  
Finnabair Business Park,  
Dundalk  
Co. Louth**

**T: 1850 734 734**

**F: 042 939 1501**