

## Questionnaire - Where are we now?

Answer these questions to help you assess your current situation in relation to energy management. Make a photocopy of this form, as ideally it should be completed in 12 months time and the answers compared.

(If an effective energy management system is in place, most of your answers will be in the boxes on the right.)

### 1. Has a Coordinator been appointed to manage the Energy Management Programme?

No  Informal appointment  Formal appointment

#### Additional comments

### 2. Is there an Energy Statement?

No  Yes, a formal, written, statement

#### Additional comments

### 3. Have you identified significant energy users and factors that influence energy consumption?

No  Yes, but energy use has not been quantified  Yes, and some quantification of energy use has taken place  Yes, a full assessment has been undertaken

#### Additional comments

### 4. Is there an Energy Action Plan in place?

No (none)  Unwritten plan  Written plan  Written plan which has been implemented

#### Additional comments

### 5. Are energy efficient practices and energy awareness promoted amongst staff?

Not at all  Sometimes  Formally and regularly

#### Additional comments

### 6. Is there an energy measurement and monitoring system in place?

No

Some informal

Formal system monitoring

**Additional comments**

**Conclusions**