



### **Be in the know!**

Have you asked all the necessary questions of your

Solar PV Company and/or Installer?

If in doubt, check this out



### **Solar PV Company Vs Installer:**

Your registered **Solar PV Company** is responsible for:

- Ensuring a contract is in place with you
- To ensure best practice and that the works meet the required standards.
- The works being carried out.
- Arranging for a registered Solar PV Installer to carry out the works.
- Uploading the completed documentation to the portal once works are completed.

Your registered **Solar PV Installer** is responsible for:

- Carrying out the installation.
- Being the only person who is allowed to declare that the Solar PV installation meets the scheme requirements.
- Completing the Declaration of Works form.

**SEAI does not approve, guarantee, or warranty a company/installer or their works. This is extremely important, It is the homeowners responsibility to ensure they are satisfied with the company and installer they have selected by way of seeking references for other work done.**

### **Pre work questions:**

- ✓ Have you engaged a BER Assessor? Early engagement with a BER Assessor will help speed up the progression of your grant application and payment.
- ✓ Review the bank details you have provided and make sure they are correct.
- ✓ Make sure the product that is being installed meets the minimum requirements of the scheme, especially the solar tiles and BIPV etc. You should consult with your SPV company and obtain assurance that the installation fully meets the scheme requirements.
- ✓ Double check your Letter of Offer and ensure it is in place before starting any works.
- ✓ If the property(s) are residential (with a domestic MPRN), but are owned by a company/organisation, please contact the SPV team prior to the creation of applications and commencement of works.
- ✓ If there is a possibility that your MPRN could be a non-domestic one, we would recommend that you verify this with your electricity provider. The Solar PV scheme is specifically for residential properties with domestic MPRNs. If yours is a non-domestic MPRN it will not be eligible for the Solar PV scheme but may be eligible for the Non-Domestic Microgen scheme, see <https://www.seai.ie/business-and-public-sector/business-grants-and-supports/commercial-solar-pv/> for further info.

### **Installation day questions:**

- ✓ Confirm with your chosen Company that they and the installer are registered on the day of installation.
- ✓ Confirm the size of the system you are installing on the day of installation reflects what in your Letter of Offer. If you are installing a bigger size, you will need to contact the SPV Team prior to commencing the works.
- ✓ Ensure the SPV Company specified in your Letter of Offer is the same SPV Company carrying out the works. If you have since changed to a different company, you need to contact the SPV team prior to the commencement of the installation.

### **Important Notes:**

- ✓ We can only pay grants to bank accounts in the applicant's name (your name) or the company's name.
- ✓ Once documentation is uploaded, you will be able to view these when you log into your portal. There you can download a copy and save to your device.
- ✓ Ask your chosen Company to upload the documentation as soon as possible after installation, ideally with 3-5 days
- ✓ The scheme is available for all eligible residential properties however where the properties are owned by a company/organisation there are additional authorisation forms which are required.
- ✓ Your grant will expire after 8 months.
- ✓ We can only review grant applications for payment once all documentation is uploaded and the post works BER is published.

### **Contact Us:**

If you have any further questions or queries, please don't hesitate to contact us on



[Solarpv@seai.ie](mailto:Solarpv@seai.ie)



01 8082004