

Part 3 – Completion Checklist

The Installer must confirm that all the below documentation is complete, and has been provided to the homeowner

Required Document for Grant	Tick if Provided
Declaration of Works – Completed and signed by the Installer	
Inspection, Test and Commissioning Report (EN 62446)	
Safe Electric ('RECI') Certificate – Completed and signed by a Registered Electrical Contractor	
Submitted ESB Networks NC6 Form	
Building Energy Rating (BER) Certificate for the Property	
Invoice describing the works	
Photographs of the installation	
a. Mounting system as installed	
b. PV Module Array as installed	
c. PV Module Nameplate	
d. Inverter as installed – showing isolators	
e. Consumer Unit with Solar PV MCB/RCD and Solar PV Meter	
f. Battery Energy Storage System as installed (IF APPLICABLE)	

Required Document for Homeowner	Tick if Provided
Datasheets for Solar PV Modules, Inverters, and Battery Energy Storage System	
Warranties for Solar PV Modules, Inverters, Mounting System	
O&M Manual for Homeowner	
Basic start up, shut down, safety, operation and maintenance instructions	
Estimation of system performance calculated using common estimator tools and databases such as PVSyst, PVSol, PVGIS or other equivalent, considering the actual location, orientation, pitch, location and over shading conditions of the PV modules.	