**Application Form – Task/Annex Participation**

The **applying organisation** is the organisation with whom the contract will be entered into if the application is successful.

The **Participant** is the expert who will take part in the Task/Annex meetings. Each participant must send an application.

**Please submit one Application Form per Task/Annex. Application Forms including multiple Tasks/Annexes will be deemed ineligible.**

The Call Document and the Privacy Notice are available to download on SEAI [website](https://www.seai.ie/seai-research/international-energy-agency/technology-collaboration/seai-iea-tcp-appointment/). Please note that by submitting this application and the supporting documentation, you give permission to SEAI to use your information for the purposes detailed in the call document and [privacy notice](https://www.seai.ie/seai-research/international-energy-agency/technology-collaboration/seai-iea-tcp-appointment/SEAI_IEA_TCP_AppointmentCall_PrivacyNotice_Sep2023.pdf).

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| **IEA Technology Collaboration Programmes – Task/Annex Representation Application** | |
| **TCP Name** |  |
| **Task/Annex Number and Name** |  |
| **Organisation name** |  |
| **Organisation registered address** |  |
| **Organisation company registration number (if applicable)** |  |

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| --- | --- |
| **Participant** | |
| **Surname** |  |
| **Name** |  |
| **Title** |  |
| **Gender[[1]](#footnote-2)** |  |
| **Email address** |  |
| **Phone number** |  |

**Please append the CV of the Participant** to your submission (max. 2 pages per CV). The CV should demonstrate that the Participant has a track record commensurate with that which would be expected for representing Ireland in international fora.

Please review Section 9 of the Call document to understand the evaluation criteria and the proportion of marks awarded to each criterion.

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| **1. Describe alignment of the Task/Annex with Ireland’s national energy and climate priorities and goals. Where relevant you may also refer to broader national priorities. (maximum 500 words)** |
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| **2. Describe the relevance of the Task/Annex to the strategy of the Participant’s organisation and alignment of the Task/Annex with the Participant’s research areas. (maximum 500 words)** |
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| **3. Describe experience of relevant national/international collaboration/representation brought by the Participant (maximum 500 words)** |
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| **4. Describe how the proposed Participant will, as Ireland’s representative,**  **a) contribute to the work of this Task/Annex, and**  **b) disseminate information gained to the relevant national audience in Ireland - What type of information will be disseminated? Who will the information be disseminated to? How will the information be disseminated?**  **(maximum 500 words)** |
| a) Contribution:  b) Dissemination: |

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| **If appointed, will the travel costs (eligible expenses only) of the nominated Participant for participating in this Task/Annex be covered by the Participant’s organisation or will SEAI be required to cover these costs?** | Requested from SEAI / Not requested from SEAI.  *(please delete as appropriate)* |
| **By submitting this application, the nominated Participant agrees to provide SEAI with activity reports, to widely disseminate information gained in a non-partisan manner, and to participate in activities relating to information sharing/promotion of Irish participation in IEA activities.** **In addition, the nominated Participant also agrees to adhere to the terms of the Task Participant Agreement.** | |

1. In line with SEAI’s Equality, Diversity and Inclusion policy, some programmes are now starting to capture data on the gender of participants. Please leave blank if you do not wish to answer. [↑](#footnote-ref-2)