



SEAI ENERGISE FELLOWSHIP PROGRAMME

ACADEMIC FELLOWSHIPS

2026 Call Document

Call for Submission of Applications

Key Dates	
Call Open Date	Wednesday 13 th May 2026
Deadline for Application Submission	Thursday 30 th June 2026 13:00 IST (UTC +1)

It is the responsibility of each applicant to SEAI's ENERGISE Fellowship Funding Programme Call to ensure that they have read and fully understand all documentation associated with this Call before making a submission, including: this Call Document (.pdf); [Privacy Notice](#); [SEAI RD&D Budget Policy](#) (.pdf).

SEAI is funded by the Government of Ireland through the Department of Climate, Energy and the Environment.

SEAI ENERGISE FELLOWSHIP Funding Programme

2026 Call Document

May 2026

Sustainable Energy Authority of Ireland

SEAI is Ireland's national energy authority investing in, and delivering, appropriate, effective and sustainable solutions to help Ireland's transition to a clean energy future. We work with the public, businesses, communities and the Government to achieve this, through expertise, funding, educational programmes, policy advice, research and the development of new technologies.

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Programme Description and Objectives

SEAI will be central to bringing about a low carbon economy through measures and activities focused on the transition to a smarter and more sustainable energy future. To achieve this mission, SEAI will continue to build an environment for positive change through our analysis, modelling, and support for policymaking. SEAI will catalyse direct action through our design and delivery of grant and incentive programmes and through our capacity-building processes with citizens, communities, and private and public sector organisations.

The Energise Fellowship Programme forms part of SEAI's National Energy Research Funding Programme. This supports innovative and targeted actions which assist in delivery of the [Climate Action Plan](#), the [Programme for Government](#), the [2030 Climate and Energy Framework](#), [Project 2040 Ireland](#), [Impact 2030: Ireland's Ireland Research and Innovation Strategy](#), [The DCEE Statement of Research and Innovation Needs 2026-2028](#), [DECC Research and Innovation Strategy 2030](#), [Ireland's National Energy & Climate Plan \(NECP\)](#), and [the Climate Action and Low Carbon Development Bill \(2021\)](#) such as it pertains to SEAI's remit.

The SEAI Energise Fellowship Programme for 2026 provides an opportunity for postdoctoral or experienced researchers to apply for **two categories of fellowship awards**:

- **Academic Fellowships**
- **SEAI-Based Fellowships**

The Academic and SEAI-Based fellowship streams are governed by separate but aligned call documents.

This document refers to the Academic Fellowship stream.

The Energise Fellowship Programme aims to provide successful applicants with career development opportunities through researching areas of Irish energy policy priority. SEAI aims to provide an enabling mechanism for researchers to secure diverse career opportunities in academia and the energy sector, whilst also aiming to further develop and enhance national capabilities and capacities of relevance to the energy industry, public administration and government affairs. The Energise Fellowship Programme will support Fellows to develop key skills that may open up further opportunities at the energy research-policy interface.

The primary objectives of the Energise Fellowship Programme are to:

- Build capacity in the sustainable energy sector.
- Enhance national capabilities and capacities at the energy-policy interface.
- Build capacity in bridging the gap between policy and research.
- Strengthen knowledge to support the clean energy transition.
- Provide career development opportunities for participating fellows.
- Provide researchers considering a transition from academia to the private or public sector with relevant experience and skills.
- Provide researchers with funding in their own name to advance academic career progression, while rounding out professional experience during the fellowship.
- Provide a development opportunity for experience in energy policy and strategic development and implementation.

Academic Fellowships

The Academic Fellowship category aims to build capacity in the energy sector, providing opportunities for early-stage postdoctoral researchers to lead projects in support of Ireland's clean energy transition. Applicants should be progressing towards establishing an independent research area, with the aim of leading their own research programme at the conclusion of the fellowship.

These awards will fund individual researchers in Irish level third level educational bodies. It is an open call with a bottom-up approach to research topics, i.e. applicants are free to propose their own research idea, as long as projects are aligned with the overarching objectives of [SEAI's Research Development and Demonstration programme](#). These are:

- Accelerate the development and deployment in the Irish marketplace of competitive energy-related products, processes and systems;
- Support solutions that enable technical and other barriers to energy market uptake to be overcome;
- Grow Ireland's national capacity to access, develop and apply international class energy RD&D;
- Provide guidance and support to policy makers and public bodies through results, outcomes and learning from supported projects.

Who Can Avail of the Programme

Applications for Academic Fellowships will be accepted from individuals with the support of a 3rd Level Educational Body based in the Republic of Ireland. The Academic Fellowship Programme is open to researchers who:

- Hold a relevant PhD or equivalent¹ relevant research experience
- Have the support of a 3rd Level Educational Body for their application

Applications must be written and submitted by the individual intending to take up the proposed fellowship. An Academic Mentor should be identified within the application form and should be listed as such in line with Organisation Sponsor rules. Fellowships are awarded in the applicant's name. Please note that the Academic Mentor is not eligible for funding.

The Programme also welcomes applicants wishing to return to research after a career break.

Definition of Project Roles

Fellowship Applicant: The Fellowship Applicant will be responsible for the research activities, reporting, dissemination and other duties associated with the proposed Fellowship in-line with SEAI policies.

¹ SEAI defines PhD equivalent as 4 years' full time research experience after primary degree

Academic Mentor: The Academic Mentor is based within the Sponsor Organisation and will take administrative responsibility for the Fellow if the applicant is successful. Academic Mentors must be core-funded members of academic staff with an employment contract that covers the entire duration of the Fellowship. The Mentor will have the responsibility of liaising with the HR dept of the 3rd level body in relation to any contractual and employment requirements, leave entitlements and other administrative duties for the Fellow with the 3rd Level Educational Body while the Fellow is participating in the Fellowship Programme. For Academic Fellowships this person will also take on an academic mentoring role.

A letter of support from the Academic Mentor must be uploaded with the application

Organisation Sponsor: The 3rd Level Educational Body based in Republic of Ireland supporting the Fellowship application. The Fellowship application will need to be approved by the Organisation Sponsor's Approver on SmartSimple in advance of the deadline. The Approver is the authorised individual and designated signatory for your organisation.

Fellowship Duration

The Energise Fellowship Programme provides funding for projects of up to 24 months in duration. Longer durations will be considered on an exceptional basis where justified. Academic Fellowship projects will be offered on a full-time, continuous period basis. The Academic Fellow will be based in the Organisation Sponsor third level educational body.

Funding Available

Academic Fellowship projects may request travel costs, materials, equipment in accordance with the SEAI [RDD budget policy](#) in addition to salary and overheads. The maximum allowable budget is €300,000.

Please refer to the SEAI RD&D Budget Policy and [IUA salary scales](#) when creating a budget. Applicants should liaise with their organisation's HR department to determine the correct salary level – ensuring to factor in future increments and pay rises. Please refer to the SEAI RD&D Budget Policy for further details. Eligible staff costs comprise actual salary plus social security contributions and other statutory costs included in the remuneration, provided that these costs are in line with the Organisation Sponsor's usual policy and processes. The salary costs should not exceed the rates corresponding to the Organisation Sponsor's usual policy on remuneration.

Applicants should outline relevant experience within the Application Form (Section 2). Applicants at an earlier career stage should apply for the appropriate point on the IUA Post-Doctoral scales, commensurate with experience. Please refer to <https://www.iua.ie/for-researchers/researcher-salary-scales-career-framework/> for further details.

SEAI expect that for Academic Fellowship applications requesting salaries on the IUA Research Fellow Scale, a Research Fellow would:

- Have at least 4 years' post-doctoral or equivalent experience.
- Demonstrate the capacity for independent research.
- Have a strong track record of high-quality publications.
- Could have experience of research leadership and management within a research group or laboratory.
- Could have demonstrable experience of engaged research and working with stakeholders.
- May have secured independent research funding whilst remaining associated with a PI who would act as their mentor.

Successful Fellows will be recognised as an employee of their Organisation Sponsor 3rd Level Educational Body for the duration of the Fellowship. The application must therefore be supported by the Organisation Sponsor's Vice President for Research (or equivalent). Successful applicants will have a Specific Purpose Contract/Research Funded Contract with their Organisation Sponsor and will be paid by their Organisation Sponsor in accordance with their contract. All terms and conditions associated with the Fellow's Contract of Employment with their Organisation Sponsor will apply.

Start Date

Successful applicants will be expected to start the Fellowship within 6 months following notification of funding from SEAI. In the case of maternity, paternity and adoptive leave or other justified circumstances, the start date of the Fellowship may be further delayed, subject to prior approval from SEAI and the Host Organisation.

Evaluation Process and Criteria- Academic Fellowships

Only fully complete applications received prior to the application deadline will be considered for evaluation. The evaluation process consists of two stages:

Stage 1 – Eligibility Assessment: Applications will be assessed to ensure complete submission and compliance with programme requirements, objectives, and remit.

Stage 2 – Technical Evaluation: Applications passing the eligibility assessment will be technically evaluated under the criteria outlined below.

Stage 3 – National Alignment Evaluation: The most highly scoring applications will undergo strategic evaluation for final ranking as aligned with national research needs.

The evaluation criteria under which Academic Fellowship applications will be assessed, and the proportion of marks awarded to each criterion are outlined below:

Fellowship Suitability (30%)

- Relevance of qualifications and experience
- Motivation to undertake Fellowship
- Scientific outputs appropriate to career stage
- Research Excellence in career to date
- Communications and public engagement record
- Academic supervisor expertise
- Overall suitability for proposed project

Excellence and Innovation (30%)

- Understanding of the state of the art and the challenge to be addressed
- Quality of the research idea
- Validity and reliability of the proposed approach
- Ambition in relation to the state of the art in Ireland and beyond
- Relevance of the project objectives

Relevance and Impact (20%)

- Relevance to the needs of the Irish energy sector with reference to national policy such as it pertains to SEAI's remit
- Builds and/or maintains national capacity, capability and critical mass to carry out internationally leading research activities underpinning the energy sector
- Relevance of enterprise, scientific, policy and social impact of project outputs

Quality and Efficiency of Implementation (20%)

- Coherence and effectiveness of the proposed Fellowship project work plan
- Quality of project framework, clarity of deliverables and milestones with a credible breakdown of activities
- Strength of communication/dissemination and exploitation plans and approach to data management
- Effective mentoring and supervision arrangements
- Appropriate facilities and access to infrastructure and data

Submitting Your Application

Please note that applications need to be approved by your Organisation Sponsor Approver within the SmartSimple portal in order to be submitted. The Approver is the authorised individual and designated signatory for your third level organisation. Please check with your research office and allow sufficient time for your organisation Approver to approve the application in advance of the deadline.

Applications should also include Letters of Support from an Academic Mentor in the Organisation Sponsor institution; confirming their support for the proposed Fellowship application. Any additional unsolicited Letters of Support will not be accepted.

Application Form Template Instructions

This section provides guidance on how to complete the Application process.

Please note:

- Applications to the 2026 SEAI Energise Fellowship Programme should be made through <https://seai.smartsimple.ie>. Please keep an eye on our [website](#) for when the SmartSimple portal is open for applications.
- Organisations and individuals that have previously been awarded SEAI funding are already registered on the SmartSimple platform. New applicants to the system will need to register themselves.
- Only fully complete and approved applications, received prior to the application deadline, will be considered for evaluation.
- Please ensure all sources are appropriately referenced including use of any generative AI or AI assisted tools. Please refer to the [European Commission Guidelines](#) for further guidelines on the use of generative AI in research and describe which tools (with version specified), where the tool was used in the application and to what extent.
- In order to avoid losing data inputted to SmartSimple, use the 'save draft' button after completing each section of the application.
- You may wish to complete your application offline using the guidance in this document and then paste into the relevant sections. Figures, graphs, etc can be uploaded as separate documents in Section 8: Work Plan.

Section 1: Contact Information

- **Academic Mentor/Sponsor**

Name the Academic Mentor supporting your application. For further information see definition of project roles above.

- **Approver**

Please select your Organisation Sponsor Approver. The Approver is the authorised individual and designated signatory for your organisation. Please note the Approver will need to approve your application before submission.

Section 2: Project Details

- **Project Title**
The project title should clearly convey the nature of the project to be undertaken.
- **Project Acronym**
Please include a project acronym.
- **Requested Duration**
Indicate the requested project duration (months), noting that the maximum duration is 24 months.
- **SEAI-Requested Costs and Total Project Costs**
The costs requested from SEAI and the total cost of the project. These figures should auto populate from the budget section.
- **Abstract (max 250 words)**
This should be a succinct and accurate summary of the proposed work.
- **Non-technical Summary (max 250 words)**
Provide a brief, easy-to-understand description of your project. This should be written in simple language, aimed at helping the public understand the reasons and methods behind the work.
- **Keywords (max 5 words)**
These should be descriptors that best characterise the proposed research.
- **Energy Research Classification**
From the drop-down list, please select the energy research category that best aligns with the proposed research.
- **Collaborators**
Identify any collaborator Organisations in the project if applicable. Collaborators are organisations who are committed to providing a valuable intellectual, technical or financial contribution to the proposed project. Collaborators are not funded by SEAI in a proposed project.

Section 3: Suitability

- **Year of Obtaining PhD**
Please include the year you obtained your PhD, or type 0 if not applicable.
- **Education Details**
Please provide details of your education including Dates, Qualification, Subject, Country and Institution.
- **Employment History Details**
Please provide details of your employment history including Dates, Position and Organisation name.
- **Motivation to undertake Fellowship (max 1000 words)**
This key section should demonstrate the Fellowship applicant's interest in and suitability for the proposed Fellowship. Provide a summary of your academic and professional background. Highlight any relevant experience, achievements, and skills that make you a suitable candidate for the Fellowship. Detail your specific research interests and how they align with this opportunity. Explain the

significance of the research, its potential impact on the field, what drives you to pursue it. Describe your short- and long-term career goals, how the Fellowship would help you to achieve these goals and how it fits into your overall career trajectory. For Academic Fellowship applications, you may mention any researchers, resources or programmes at your HEI that are particularly relevant to your research. Ensure that your statement aligns with the goals and objectives of the Energise Fellowship Programme.

The following sections follow the structure of the narrative CV. Please omit journal-based metrics such as impact factors and author-based metrics such as h-index. For more information, please visit <https://sfdora.org/>. For guidance on writing a narrative CV refer to online resources, including <https://www.sfi.ie/funding/sfi-policies-and-guidance/narrative-cv-dora/>

- **Most Relevant Research Outputs (max 500 words)**

Please reference up to **five research outputs that are most relevant to your role on this application**. Please include one reference per output, if applicable, and explain very briefly for each (for example three to four lines) your specific contribution and the significance and impact to the field or to policy and/or practice.

Key Achievements in Research Excellence & Impact

Describe the significance and/or impact of up to 3 key achievements per category below. For each example, provide an outline of the stated achievement, what specific role you played, why you think it is important, any benefit to the field and, where relevant, the resulting impact.

- **Key achievements in the generation of knowledge (max 500 words)**

Please describe how you have contributed to the generation of new ideas, hypotheses and tools in your field. These can include but should not be limited to, preprints, open data sets, software, publications, blogposts, innovation and commercialisation activities and policy publications. Highlight if these are openly available and include a DOI, if available.

- **Key achievements in the development of individuals and collaborations (max 500 words)**

Please describe your role in the success of a team or team member. You may wish to refer to how you have supported individuals in progressing their careers or how you have been integral to a team's success (including supporting equality, diversity and inclusion in your team and mentoring). You may also wish to refer to contributions you have made to the success of consortia, collaborations, academic activities (e.g., teaching and workshops).

- **Key achievements supporting the research and innovation community (max 500 words)**

Please describe your key achievements supporting wider research and innovation community such as editing, reviewing and evaluation of researchers and applications for funding. Your response can also include activities such as organising events that benefited the research and innovation community, improving research culture (including, but not limited to, ethics, research integrity, equality, diversity and inclusion). It may also include your contribution to infrastructure for research, participation in committees or consortia etc

- **Key achievements supporting broader society (max 500 words)**

Please describe your key achievements in supporting society and knowledge exchange, such as engagements with the private sector, the public sector, the non-profit sector, clients and the broader public. Include impacts on research policy and/or business practice, evidence of advising policymakers at local, national or international level, and the provision of information through the press, social media etc

- **Academic mentor (max 300 words)**

Describe the mentor's expertise and interest in the project, and how their expertise is suitable to support the fellow in the proposed research.

Section 4: Excellence and Innovation

- **Background (max 300 words)**

Summarise the context of your proposed research idea.

- **State-of-the-Art/Literature Review (max 1500 words)**

Describe the current state-of-the-art, current knowledge or current best practice in this area, and particularly in the Irish context. Please ensure to use references where appropriate.

- **Innovation/Novelty - Beyond State-of-the-Art (max 1000 words)**

Describe the concept of the proposed project and provide details of how the proposed project will further the current state-of-the-art, current knowledge or current practice. The degree of novelty and innovation associated with the proposed project should be clearly demonstrated. Describe clearly how this project would advance the state of the art in the research area/field, and within Ireland.

- **Outline how you will address the key goals of the research including research methods (max 500 words)**

Describe the proposed research methodology to carry out this research and meet its objectives- including but not limiting to research design, data collection, data analysis, etc. Please disclose and appropriately reference the plan for using any generative AI or AI assisted tools in the research and/or their use in the production of this proposal.

- **Project Objectives**

Provide details of the objectives of the project.

Section 5: Relevance and Impact

This section should be as specific as possible and provide information that reviewers will find helpful in assessing the relevance and potential impact of the proposed research activity.

- **Relevance to the needs of the Irish Energy Sector and to SEAI (max 500 words)**

Clearly demonstrate the relevance of the proposed project to the needs of the Irish energy sector with particular reference to Ireland's Climate Action Plan, the Programme for Government, the National Mitigation Plan, Energy White Paper and/or Ireland's National Energy & Climate Plan (NECP), Climate Action and Low Carbon Development Bill (2021). Refer to other relevant policy documents as appropriate.

- **Impact Statement (max 750 words)**

Describe how this research will build and/or maintain national capacity, capability and critical mass to carry out internationally leading research activities underpinning the energy sector.

Describe any enterprise, scientific, policy and social impact of project outputs.

Section 6: Implementation

- **Communication and Dissemination Plans (max 500 words)**

Describe the strategy for communication, dissemination and implementation (if applicable), and what activities will be undertaken to promote the proposed project and engage the relevant audiences/end-users throughout the project. Please provide evidence of tailored, multifaceted communication strategies for varying end-users including public participation or consultation. SEAI expects that outputs/findings from SEAI supported projects will be widely disseminated and made publicly available. Please note that project outcomes (i.e., generated knowledge/scientific output/research results/lessons learned) must be made available, among others, in the form of a short, publishable project report/case study (allowing for IP or commercial sensitivity restrictions on any sensitive data). These outcomes may be disseminated via the SEAI website and further publication as required.

- **Data Management Strategy (max 500 words)**

Project participants are asked to consider in advance how they will acquire and subsequently manage the data the project will generate, and to plan which data will be preserved, made publicly available and where. Where possible, use of existing available data is encouraged, and data acquisition agreements should be in place with data holders in advance. A data management plan will demonstrate how the data will be managed effectively and securely. Please describe:

- *What new data will be collected or produced;*
- *What existing data will be re-used and evidence of preliminary data-sharing agreements (if relevant);*
- *How the data will be safely stored and managed both during and after the project.*

- **Data Type**

Please complete the Data table with details of all data to be collected, processed and/or generated by the proposed project.

- **Open Access Strategy (max 500 words)**

Project teams are encouraged to work with open access tools and to make project outputs/models/assumptions available to interested stakeholders to facilitate follow-on studies and reduce duplication of research. Associated metadata and clear descriptions of data, acquisition, organisation, analysis and interpretation should be included. Planned open access locations for the data should also be included. Projects should aim to follow the FAIR principles, making research data findable, accessible, interoperable and re-usable. Please describe your open access strategy (500 words max).

- **Indicate all data provider(s) for data which will not be measured/collected by the project team as part of the project.**

Please complete the Data table with details of the organisations or individuals who will supply data for the project when that data is not being collected or measured directly by your own project team.

- **Description of how gender dimensions of the project will be considered by the project team:**

Please consider any potential gender dimension of the proposed research activity.

- **Sustainable Research (max 250 words)**

SEAI's mission is to drive the reduction and replacement of fossil fuel usage, and our role is to help all of society be more energy efficient. Research has a major role in the design of new practices and products, education, policy formation and information exchange to realise both mission and goal. However, research activities themselves can be resource intensive. SEAI funded researchers are required to describe their research design that will minimise waste and environmental footprint without adversely impacting the validity and reliability of the research outputs.

Here you can identify and describe how you have considered sustainable practices in your research activities. You could refer to:

- *Fieldwork considerations.*
- *Travel to place of work, conferences and meetings.*
- *Reproducibility of scientific work, enabling factorial design.*
- *Sustainable initiatives.*
- *Reporting and promoting your results.*
- *Evaluating the impact of your research practices, using targets and indicators.*
- *Use of Large Language Models (Artificial Intelligence)*
- *Materials life cycle costing.*
- *Regulate disposal.*
- *Training on environmental issues related to energy, climate and biodiversity that will facilitate their consideration in laboratory operations and scientific work.*

Wet laboratories, in particular, consume more energy and water than office space as well as producing more waste. Make references to any organisational policies, certifications etc. for example International Organisation for Standardisation (ISO) or <https://www.sfi.ie/sustainable-lab-cert/>

- **Supervision and mentoring (max 300 words)**

Describe the supervision and mentoring arrangements with the Academic Mentor.

- **Facilities and Host Institution (max 300 words)**

Describe the infrastructure, facilities and space to be provided by the Academic supervisor and host institution. This should include details of the office, laboratory, computing, or other facilities as necessary, where the research will be done, including the equipment and materials that will be available.

Section 7: Declarations

- Confirm that the information provided in the application is correct to the best of their knowledge, that all sources including generative AI have been correctly acknowledged in the application, and that the proposed project has not been/is not the subject of grant aid from any other source.
- Please tick to confirm that the use of generative AI or AI assisted tools in the production of this proposal has been appropriately disclosed and referenced.

- **Letters of Support**

Please upload a Letter of support from:

- **Academic Mentor/Supervisor.** *Confirming they are a core-funded member of academic staff or a member of academic staff with a fixed-term contract covering at least the duration of the proposed Fellowship); and confirming support of the fellow and their agreement to take on the role of academic mentor as defined in the SEAI call document*
- **Each Collaborator Organisation (if any)** *included in the application, providing details to confirm their role in the project, and details of any proposed support (e.g., data access, technology trial/demonstrator, in-kind support, or other).*

Section 8: Work Plan

Describe the Implementation of your proposed project. You may find it helpful to refer to SEAI guidelines on milestones and deliverables [here](#).

- **Work Packages**

Please complete the work package table with the following details:

- Work Package Title
- Work Package Start Month
- Work Package Completion Month
- Work Package Lead
- Work Package Contributors
- Work Package Description
- Work Package Objectives
- Work Package Milestones
- Work Package Data Required
- Est. resource allocation per WP (est. cost and FTE)

Add additional Work Packages as required

- **Work Package Deliverables**

Please complete the deliverables table with the following details:

- WP No. e.g. WP1
- Deliverable No. e.g. D1
- Deliverable name e.g. Literature review
- Completion month e.g. M6

Add additional deliverables as required

- **Project Management (max 1500 words)**

Clearly describe the proposed project management structure for the project and provide details of reporting lines and responsibilities.

- **Risk Assessment**

Complete the Risk table; Describe the primary risks associated with the proposed project, their likelihood (low, medium or high) and outline the measures which will be undertaken to avoid or mitigate these risks. Add additional rows as required

- **Gantt Chart**

Please also upload a high-level Gantt chart (or similar) indicating timelines for the work packages and tasks.

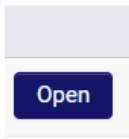
- **References, tables and Figures**

Please upload a list of references/bibliography as required. Any relevant tables or figures relating to the application may also be uploaded here.

Section 9: Budget

Applicants should refer to the SEAI RD&D Budget Policy 2026 Document and Call document when completing the budget sections of their application.

Please ensure you "open" the budget to start this section



- **Research Category & Justification**

Please select "Non-Economic Public Good: Third Level Educational Bodies" from the dropdown and provide a justification.

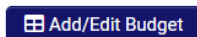
- **Grant Aid Intensifier & Justification**

Please select N/A here and insert "N/A" into the Justification box.

- **Confirm if you meet the definition of Small or Medium Enterprise for the allocation of the SME Grant Intensifier**

Please select N/A here

- Save Draft and progress to enter project costs via the "Add/Edit Budget" icon.



- **Organisation Project Costs**

Provide an overview of costs by completing the budget summary table. Add additional rows per category as required. For Academic Fellowships, eligible requested costs include Staff Costs (and associated overheads) as well as travel costs, materials, equipment in accordance with the RDD budget Policy.

Staff: *Complete the Staff table for each person. Add a row as required for each proposed staff member to be funded by the Fellowship.*

Travel: *Complete the travel table indicating the travel required and the quantity and the associated cost. Add a row as required for each travel Item.*

Materials: *Complete the materials table indicating the materials required and the quantity and the associated cost. Add a row as required for each material Item.*

Equipment: *Complete the equipment table indicating the equipment required and details e.g. the quantity and the associated cost. For equipment cost you will need to select the depreciation period and the duration the equipment will be used in the project. For further details on equipment costs please refer to the budget policy. Add a row as required for each equipment Item.*

- **Budget Justification**

Provide a justification to support proposed total project costs included in the application under the headings of: staff, equipment, materials and travel. For all other fields please input N/A

Staff: *Justify the role and need for each staff member who would be funded by the proposed project. Details should include justification for the level of this position, explaining how the costs associated with this position have been calculated.*

Indirect Costs: *Overheads are automatically calculated as a percentage of staff costs*

Travel: *Justify the need for travel costs requested as part of the proposal. Provide a justification/rationale for the quoted cost. Where possible, online meetings/events are encouraged.*

Materials *Justify the need for each material which will be funded by the proposed project. Provide details of the work packages/tasks which the equipment is required for and rationale/justification for the quoted cost.*

Equipment *Justify the need for each piece of equipment which will be funded by the proposed project. Provide details of the work packages/tasks which the equipment is required for and rationale/justification for the quoted cost.*

Budget Submission

Please note that the budget itself will need to be submitted before the application can be submitted for approval by your organisation's Approver.

Sustainable Energy Authority of Ireland

w: www.seai.ie

e: energyresearch@seai.ie



Rialtas na hÉireann
Government of Ireland