

Publishing a Non-Domestic BER

User Guide



NEAP is the official procedure for the calculation of energy performance of non-domestic buildings in Ireland for the purposes of producing Building Energy Ratings (BER) and demonstrating compliance with Part L of the Building Regulations for Non-Domestic Buildings.

This document describes the procedure to manage and upload BER assessments to the non-domestic BER administration system NDNAS. The NEAP Survey Guide and the iSBEMie User Guides, detailing the assessment methodology for nondomestic buildings, must be followed alongside this document.

BER Assessors, building designers and other users must ensure that they are using the latest version of this document and accompanying software. Information and any updates will be published on the SEAI website at <https://www.seai.ie/energy-in-business/ber-assessor-support/>

As outlined in the Code of Practice, full site surveys are to be conducted for “New-final” or “Existing” building assessments and for elements constructed / installed in “New-provisional” ratings.

“New-provisional” ratings are applicable where a building is sold and/or leased based on design plans and specifications of the building, typically no site survey is required. However, for Shell and Core buildings, a site survey must be conducted to verify the constructed elements, for example walls, roofs etc. and what has been installed, for example landlord services.

A BER Assessor is required to act with integrity and diligence to ensure that each BER assessment is executed competently, in an independent manner and in accordance with the Regulations, the BER Assessor’s Code of Practice and all other directions issued by SEAI. In this regard a BER Assessor is responsible for ensuring that, within reason, the data compiled and inputted to SEAI approved calculation software and all other related and recorded calculations are an accurate representation of all characteristics relevant to the energy performance of the building and are capable of being verified as such in any subsequent monitoring and compliance processes commenced by SEAI in accordance with the BER Quality Assurance System and Disciplinary Procedure.

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Introduction; what is the NDNAS?

The NDNAS is the National Administration System for lodging Non-domestic Building Energy Ratings (BERs) to the National "BER Register" as defined by Section 19(3) of S.I. No. 666 of 2006.

In addition to acting as the sole repository for BERs, NDNAS also has the following functionality:

- It completes automatic administrative and technical checks on any uploaded BER assessments (further information on these checks is given in elsewhere in this document).
- It keeps an account of BERs submitted by each Assessor and automatically charges Assessors a fee for each rating published (further information on fees: https://www.seai.ie/register-with-seai/ber-assessor/Schedule_of_fees.pdf)
- It has a reporting function that supports the BER QA auditing process. Further information on audits is given in the **Quality Assurance System & Disciplinary Procedures (QADP)** <https://www.seai.ie/publications/Quality-Assurance-System-and-Disciplinary-Procedure-New.pdf>

Logging in to NDNAS

A NDNAS account is automatically set up for each Assessor upon successful registration as a non-domestic BER Assessor. Log in details and a unique NDNAS login password are automatically emailed to the registered Assessor.

NDNAS web address: <https://ndber.seai.ie>

To access NDNAS enter the username and password that have been emailed to you

Forgot Password

If at any stage you forget your NDNAS password you can get it emailed to your Assessor email address by using the "Forgot Password" option.



The screenshot shows a light blue login box titled "Log In Non Domestic". It contains two input fields: "User Name:" and "Password:". Below the fields is a dark blue "Log In" button. At the bottom left of the box is a blue link labeled "Forgot Password?". A blue arrow points upwards from the bottom of the page towards this link.

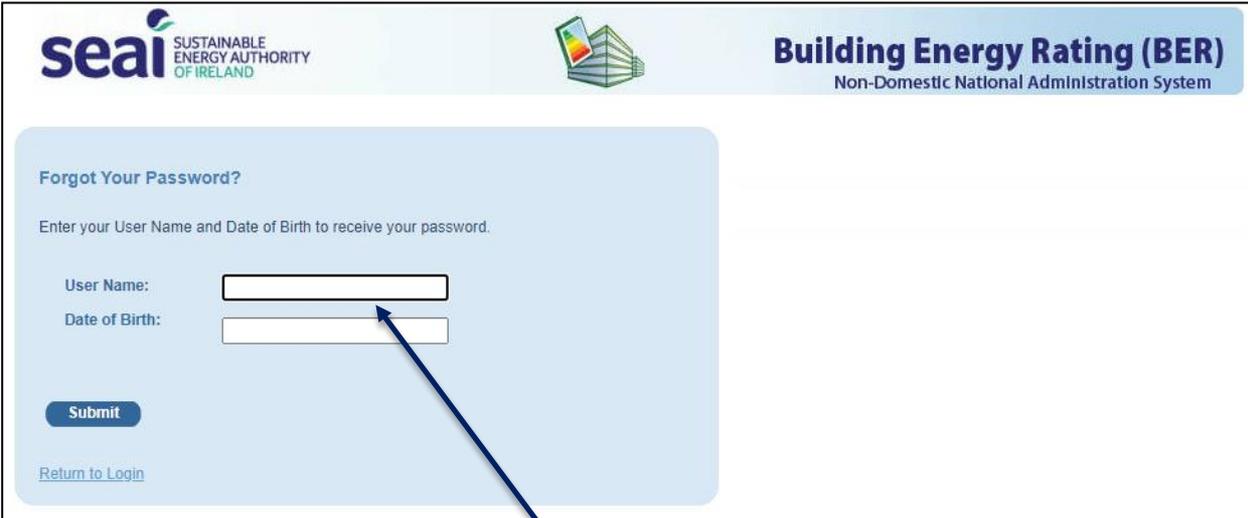
To get your Password emailed to you use the "Forgot Password" option.

If you click on "Forgot Password" you will be brought to a screen which asks for your User Name and Date of Birth.

Your User Name is typically your Assessor number.

The "Date of Birth" is the Date of Birth that you submitted to SEAI as part of the Assessor registration process.

To get your Password emailed to you use the "Forgot Password" option.



The screenshot shows the SEAI (Sustainable Energy Authority of Ireland) "Building Energy Rating (BER) Non-Domestic National Administration System" interface. The main heading is "Forgot Your Password?". Below it, the instruction reads: "Enter your User Name and Date of Birth to receive your password." There are two input fields: "User Name:" and "Date of Birth:". A blue arrow points from the bottom of the page to the "Date of Birth" field. At the bottom left of the form is a dark blue "Submit" button and a blue link labeled "Return to Login".

Submit this information and your password will be emailed to you

Managing your NDNAS account

Once you have successfully logged into the system the NDNAS Homepage will appear.

NDNAS Homepage

At the top right of the Homepage your login ID will be displayed.

There are several options beside your login ID, using these options you can:

- Change your password to a more user friendly one using the "Change Password" option; all passwords must have 6 characters and one character must be a symbol e.g.: "£\$%^&*()"
- Customise your personal settings. This allows you suppress messages from NDNAS that are sent to you by email every time a rating is uploaded.
- Logout of NDNAS

Use these options to change your password and view your account settings

NDNAS Notice Board

In the centre of the Homepage there is a Notice Board. SEAI will post key information, documents, links, FAQs etc. to this notice board. You should check it regularly.

SEAI Internal [100025] | [Change Password](#) | [My Account](#) | [Logout](#)

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Building Energy Rating (BER)
Non-Domestic National Administration System

Home Rating Upload Search Ratings NYP Rejects Public MPRN Utility DECS

You are here: [ND-NAS](#) > Home

Ratings

[Rating Upload](#)

Registration Info

Renewal date
15/02/2024

Professional Indemnity Insurance
Policy Expiry Date
N/A

Notice Board

NDNAS Electricity Factors deployment
12/07/2023

NDNAS Electricity Factors deployment

Dear Assessor

Please be aware that due to the deployment of the NDNAS Electricity Factors, NDNAS will be unavailable from 8:00am to 9:30am on Thursday the 13th of July.

November Newsletter
30/11/2022

November Newsletter

Dear Assessor

please refer to your registered email for your copy of the November Newsletter, included in this month's newsletter is

NDNAS Notice Board

How to upload a BER assessment to the NDNAS

Provided your PC has internet access, iSBEMie or whichever approved assessment tool you used to calculate the BER, generates an xml file as part of the BER calculation process. This file is stored in the project directory e.g., **C:\NEAP\iSBEMie_v5.6.a_x64\Projects\Example building Republic of Ireland**

You should check the Draft Certificate in iSBEMie or whichever approved assessment tool you used to calculate the BER, before you try to upload an assessment to NDNAS. In iSBEMie you do this by clicking on the BER Certificate and then double checking all information which appears on this certificate. If any changes need to be made to the assessment, make, and save the changes in the appropriate tool before attempting to upload the assessment to NDNAS.

To upload the assessment in NDNAS, click on the "Rating Upload" option, either on the navigation bar or on the Ratings section on the left-hand side of the Homepage.

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Building Energy Rating (BER)
Non-Domestic National Administration System

Home Rating Upload Search Ratings NYP Rejects Public MPRN Utility DECS

You are here: ND-NAS > Home

Ratings

Rating Upload

Notice Board
NDNAS Electricity Factors deployment
12/07/2023

NDNAS Electricity Factors deployment

Dear Assessor

Click on Rating Upload

A Browse screen will be displayed. Click on the “Browse” option and find the xml file you wish to upload. Then select “**Upload**” to load that file into NDNAS.

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Building Energy Rating (BER)
Non-Domestic National Administration System

Home Rating Upload Search Ratings NYP Rejects Public MPRN Utility DECS

You are here: ND-NAS > Rating Upload

Ratings Upload

Use the Browse button to select an XML file to upload.

File:

Choose File No file chosen

Upload

**Use “Choose File” button to find the xml file to upload.
When correct file is selected click Upload**

If the xml is successfully uploaded, you will get an Upload Details screen. The screen tells you the BER number and the status assigned to the uploaded rating. If the rating has no issues identified with it the details screen will look like this and the status will be set to “NYP” – signifying Not yet Published.

The screenshot shows the SEAI Sustainable Energy Authority of Ireland website. The navigation menu includes Home, Rating Upload, Search Ratings, NYP, Rejects, Public, and MPRN Utility. The breadcrumb trail is ND-NAS > Rating Upload > Rating Upload Details. The page title is 'Upload Details'. A light blue box contains the following information:

BER Number:	800952798
Project Name:	Accreditation test 1
MPRN:	10000123456
Status:	NYP

If an xml is uploaded successfully, this screen will be visible

Assessment Errors and Notices

Errors resulting in unsuccessful upload

If during the Rating Upload process an xml file is determined to have a serious error –e.g., it is not in the correct xml format, the upload will not be successful, and a message will be returned detailing the issue.

You will need to correct this issue in iSBEMie or whichever approved assessment tool you originally used to create it before attempting to upload the assessment again.

The screenshot shows the SEAI website's 'Ratings Upload' page. The navigation menu is the same as in the previous screenshot. The breadcrumb trail is ND-NAS > Rating Upload. The page title is 'Ratings Upload'. The main content area contains the following text:

Use the Browse button to select an XML file to upload.

File:
 No file chosen

FileName: 100000.Accreditation test 1.xml
 File has not been processed.

ND009 Assessor company number 100000 invalid for this Assessor ID.
ND013 Assessor number in the XML does not match logged in assessor.

[More Info on Errors / Notices](#)

Sample of possible error messages returned where upload was unsuccessful

NDNAS Validation Checks

The NDNAS runs administrative and technical validation checks against each xml as part of the upload process.

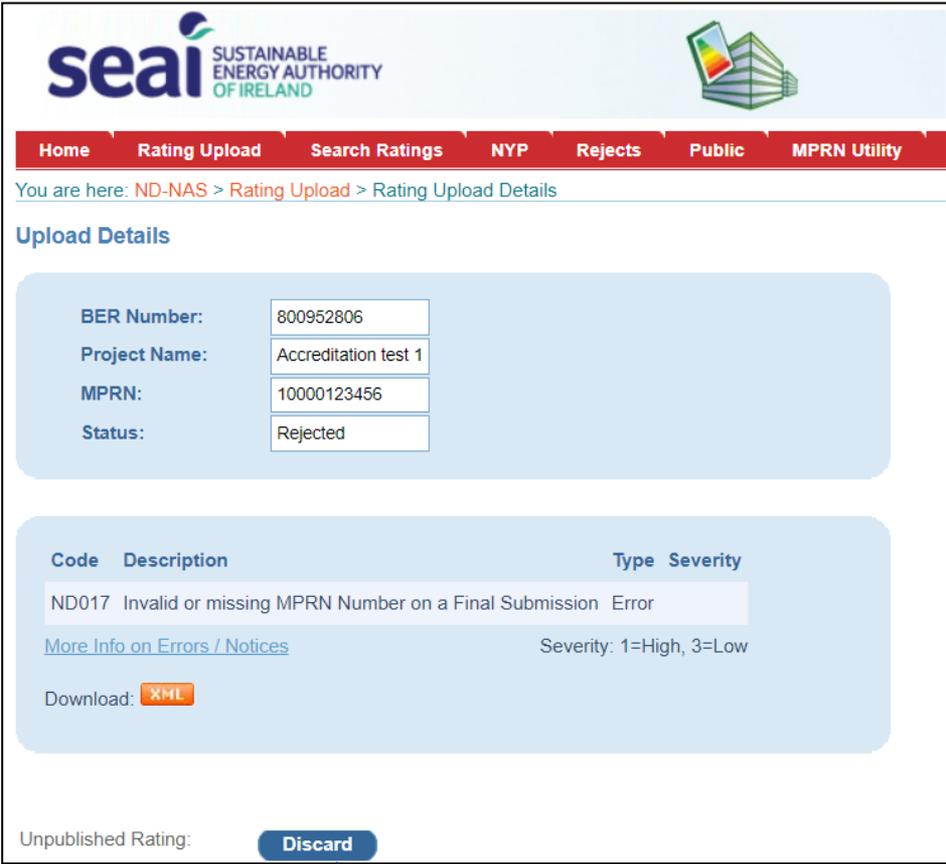
This validation check may return either Errors or Notices. If any issues were identified during the upload process an issue list will be provided on the Upload Details screen.

Errors will result in a **reject status**. You must “Discard” this assessment, correct the error in iSBEMie or whichever approved assessment tool you originally used to create the assessment, and then re-upload the assessment to NDNAS before it can be published.

Notices are generated where it is considered that the xml data may merit further consideration or checking by the BER Assessor prior to publication.

If you get any Notices, the assigned status will remain NYP. You should consider these Notices and review, amend, and resubmit the assessment if necessary. If you decide that the assessment is still appropriate and does not need to be amended, you may proceed to Publish.

You can get more information on the Errors/Notices at the end of this document.



The screenshot shows the 'seai SUSTAINABLE ENERGY AUTHORITY OF IRELAND' logo and navigation menu. The breadcrumb trail is 'You are here: ND-NAS > Rating Upload > Rating Upload Details'. The 'Upload Details' section contains the following information:

BER Number:	800952806
Project Name:	Accreditation test 1
MPRN:	10000123456
Status:	Rejected

Below this is a table of errors/notices:

Code	Description	Type	Severity
ND017	Invalid or missing MPRN Number on a Final Submission	Error	

Additional information includes a link for 'More Info on Errors / Notices', a severity scale 'Severity: 1=High, 3=Low', and a 'Download: XML' button. At the bottom, the 'Unpublished Rating:' section features a 'Discard' button, which is highlighted by a blue arrow pointing to a text box below.

Summary of Errors/Notices returned for an uploaded assessment
In this example there is an “Error” therefore this assessment cannot be published
The only available option is “Discard”

Publishing Ratings; Options

After an assessment is successfully uploaded you are given 3 options; “Publish Now”, “Publish Later” and “Discard”.

If you are happy to proceed and publish the assessment you may select the “Publish Now” option and the assessment will be published on the National BER Register.

If you wish to defer publication until later, select the “Publish Later” option. You can then retrieve the assessment later from the NYP Quick Menu on the Homepage and publish it from there.

If you do not wish to proceed with publication for whatever reason, you can discard the uploaded assessment by selecting the “Discard” option.

If you choose to Publish a rating you will be automatically charged the publication fee for this assessment, for further information on fees see:

https://www.seai.ie/register-with-seai/ber-assessor/Schedule_of_fees.pdf

The screenshot shows the SEAI Sustainable Energy Authority of Ireland website. The header includes the SEAI logo and a navigation menu with links: Home, Rating Upload, Search Ratings, NYP, Rejects, Public, and MPRN Utility. Below the navigation is a breadcrumb trail: You are here: ND-NAS > Rating Upload > Rating Upload Details. The main content area is titled 'Upload Details' and contains a form with the following fields:

BER Number:	800953192
Project Name:	Accreditation test 1
MPRN:	1000000000
Status:	NYP

Below the form is a 'Download: XML' button. At the bottom of the page, under the heading 'Unpublished Rating:', there are three buttons: 'Publish Now', 'Publish Later', and 'Discard'.

Once an assessment is successfully uploaded, the assessment can be Published Now, Published Later or Discarded

Publishing Ratings; Address Review Screen

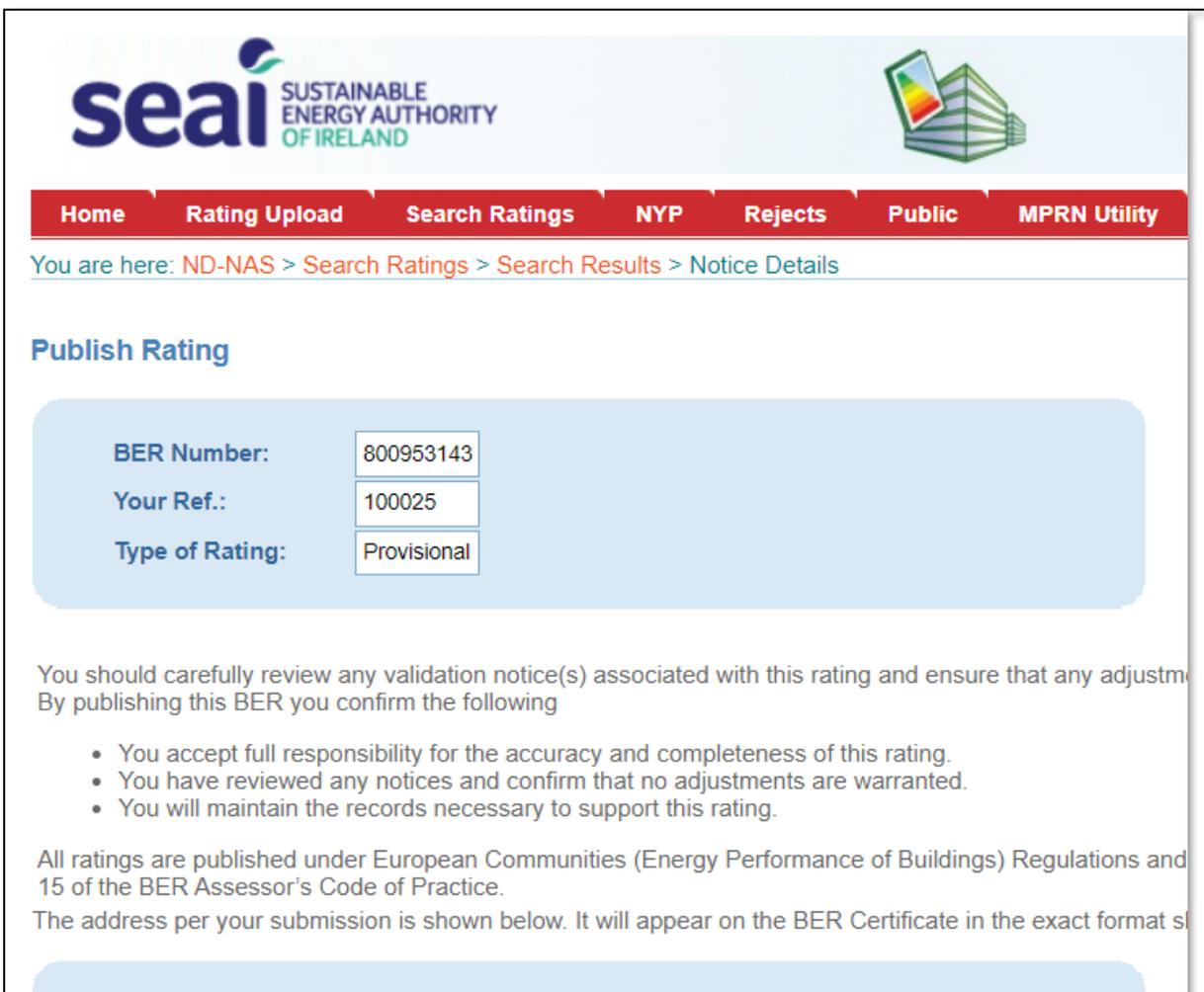
If the Publish option is selected on the Upload Details screen, you will be presented with the Publish Rating screen above. This is a confirmation screen and shows the address exactly as it will appear on the BER Certificate. You should satisfy yourself that the address conforms to SEAI guidelines.

SEAI Guidelines on Addresses

The address on the BER certificate must clearly and unambiguously describe the specific property/property subdivision that is covered by the BER. It must fully distinguish the area being rated from any other adjacent or proximate buildings, units or areas.

Ratings that are published with addresses which SEAI deems to be insufficient to adequately describe the property may be revoked by SEAI. No refunds of the publication fee will be made in respect of Revoked ratings.

You can select "Cancel" to exit the Publishing at this stage if you wish.



The screenshot shows the SEAI Sustainable Energy Authority of Ireland website. The header includes the SEAI logo and a navigation menu with items: Home, Rating Upload, Search Ratings, NYP, Rejects, Public, and MPRN Utility. A breadcrumb trail indicates the current location: ND-NAS > Search Ratings > Search Results > Notice Details. The main content area is titled 'Publish Rating' and contains a form with the following fields:

BER Number:	800953143
Your Ref.:	100025
Type of Rating:	Provisional

Below the form, there is a warning message: "You should carefully review any validation notice(s) associated with this rating and ensure that any adjustments are made. By publishing this BER you confirm the following"

- You accept full responsibility for the accuracy and completeness of this rating.
- You have reviewed any notices and confirm that no adjustments are warranted.
- You will maintain the records necessary to support this rating.

At the bottom, it states: "All ratings are published under European Communities (Energy Performance of Buildings) Regulations and 15 of the BER Assessor's Code of Practice. The address per your submission is shown below. It will appear on the BER Certificate in the exact format shown below."

Continues on next page

The address on the BER certificate must clearly and unambiguously identify the property being rated. Please select the most appropriate address. This is the address that will appear on your BER certificate

Address per your submission:	St. Mary's National School Ballina Milford Co. Carlow	<input checked="" type="radio"/>
Address retrieved by MPRN:	BALLINA SCHOOL BALLINA MILFORD CO. CARLOW	<input type="radio"/>
Eircode:	<input type="text" value="A65 F4E2"/>	

NOTE there is a significant difference between the address in your submission and the MPRN address, please select the most appropriate address

Publish **Cancel**

Publish ratings, address review screen

Publishing Ratings; Confirmation Screen

For Existing-Final or New-Final the address entered by the assessor is compared to the address that is automatically assigned to the MPRN. If there is a difference it will be flagged as shown in the above example. BER assessors should consult with their client to determine which address is to be used for the property. The selected address will appear on the certificate.

The basis for selecting the particular address should be recorded in case of a future BER Audit.

If you click on the "Publish" option, you are accepting responsibility for the accuracy of the assessment. If you opt to proceed with publication you will be advised that you are about to incur a fee. If you click "OK" to this message your assessment will be published and it will:

- be available for viewing on the Public Register
- allow the Assessor to download BER certificates and xmls, and
- charge publication fee against the account of the BER Assessor/employer per published rating.
- be available for a QA Audit

Publishing Ratings; Confirmation Screen

If you click on the “Publish” option, you are accepting responsibility for the accuracy of the assessment. If you opt to proceed with publication you will be advised that you are about to incur a fee. If you click “OK” to this message your assessment will be published and it will:

- be available for viewing on the Public Register
- allow the Assessor to download BER certificates and xmls, and
- charge publication fee against the account of the BER Assessor/employer per published rating.

The screenshot displays the SEAI Sustainable Energy Authority of Ireland website. A modal dialog box is open, titled "ndber.seai.ie says", with the following text: "Are you sure you want to publish this rating? Publishing will incur the current publication levy. The BER and Advisory Report cannot be changed after the rating is published." The dialog has "OK" and "Cancel" buttons. Below the dialog, the "Publish Rating" form is visible. It includes the following fields:

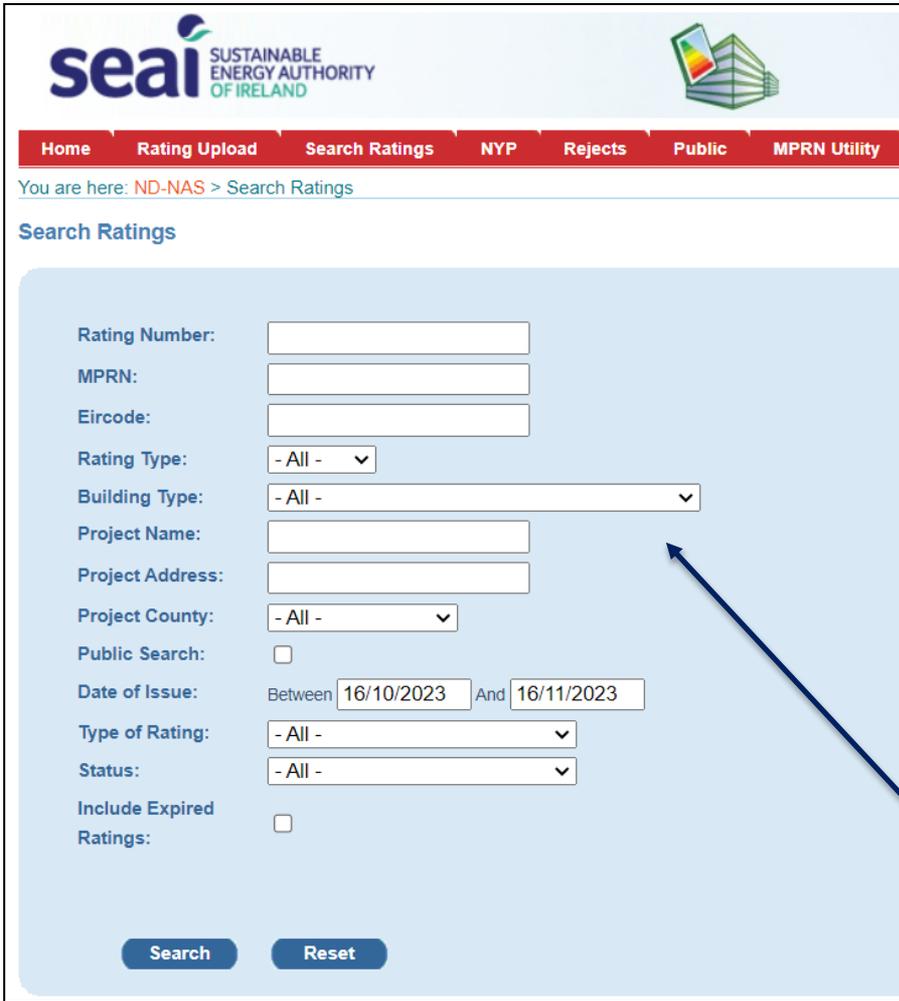
- BER Number: 800953143
- Your Ref.: 100025
- Type of Rating: Provisional

Below the form, there is a section for address selection. The text reads: "The address on the BER certificate must clearly and unambiguously identify the property being rated. Please select the most appropriate address. This is the address that will appear on your BER certificate." The address per your submission is "123 Chesterton Avenue, Co. Carlow" (selected with a radio button) and the Eircode is "D01 W123". At the bottom of the form are "Publish" and "Cancel" buttons.

Publish ratings, confirmation screen

Search Ratings

Selecting the “Search Ratings” option on the navigation menu allows you to search through all **your** ratings by various criteria.



The screenshot shows the SEAI Sustainable Energy Authority of Ireland website. At the top, there is a navigation menu with the following items: Home, Rating Upload, Search Ratings, NYP, Rejects, Public, and MPRN Utility. Below the navigation menu, the breadcrumb trail reads "You are here: ND-NAS > Search Ratings". The main content area is titled "Search Ratings" and contains a search form with the following fields and options:

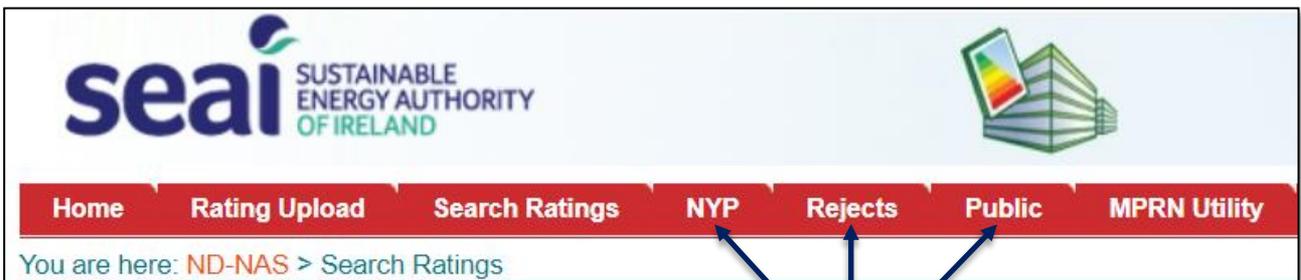
- Rating Number:
- MPRN:
- Eircode:
- Rating Type:
- Building Type:
- Project Name:
- Project Address:
- Project County:
- Public Search:
- Date of Issue: Between And
- Type of Rating:
- Status:
- Include Expired Ratings:

At the bottom of the form are two buttons: "Search" and "Reset". A blue arrow points from the "Building Type" dropdown menu to a blue box labeled "Search Rating Options".

Search Rating Options

Quick Search Options

The “NYP”, “Rejects” and “Public” options on the navigation menu allow you access to predefined search criteria – viz. All NYP or All Rejected or All Published.



Quick Search Options

Search Results

All searches – Quick Menu or Search Ratings - will return a Search Results screen as below.

Selecting the underlined BER Number on left or Status on right will display further rating detail and options.

If the rating has an NYP status, selecting the Status on the right column will allow you to Publish the rating – this arises where you choose the Publish Later option after upload.

<input type="checkbox"/>	Project Name	Type	MPRN	Assessor Name	Building Address	Project County	Project Issued	EPC	CPC	RER	BER	Your Ref. (Project Name)	All Data	XML	BER Cert	Advisory Report	Errors/ Notices	Status
<input type="checkbox"/>	800953150	NDBER	10000000000	SEAI Internal-100025	123 Chesterton Avenue Co. Carlow	Co. Carlow	16/11/2023 17:04	2.55	2.39	0.07	B3	Accreditation test 1						NYP
<input type="checkbox"/>	800953143	NDBER	0	SEAI Internal-100025	123 Chesterton Avenue Co. Carlow	Co. Carlow	16/11/2023 17:04	2.55	2.39	0.07	B3	Accreditation test 1						NYP

Search Results Screen; click here for more details on rating.

Downloading an xml file/BER Cert/Advisory Report

The xml file, the BER Certificate and the Advisory Report for any published rating can be downloaded from the Search Results screen. To do this click on the “xml”/”BER Cert”/”Advisory Report” icon that is associated with the appropriate rating.

<input type="checkbox"/>	Project Name	Type	MPRN	Assessor Name	Building Address	Project County	Project Issued	EPC	CPC	RER	BER	Your Ref. (Project Name)	All Data	XML	BER Cert	Advisory Report	Errors/ Notices	Status
<input type="checkbox"/>	800953382	NDBER	10000100000	SEAI Internal-100025	Market Street Lower Ennis Co. Clare	Co. Clare	17/11/2023 10:22	2.55	2.39	0.07	B3	Accreditation test 1						Publish

Click on the appropriate icon to download the xml/BER Cert/Advisory

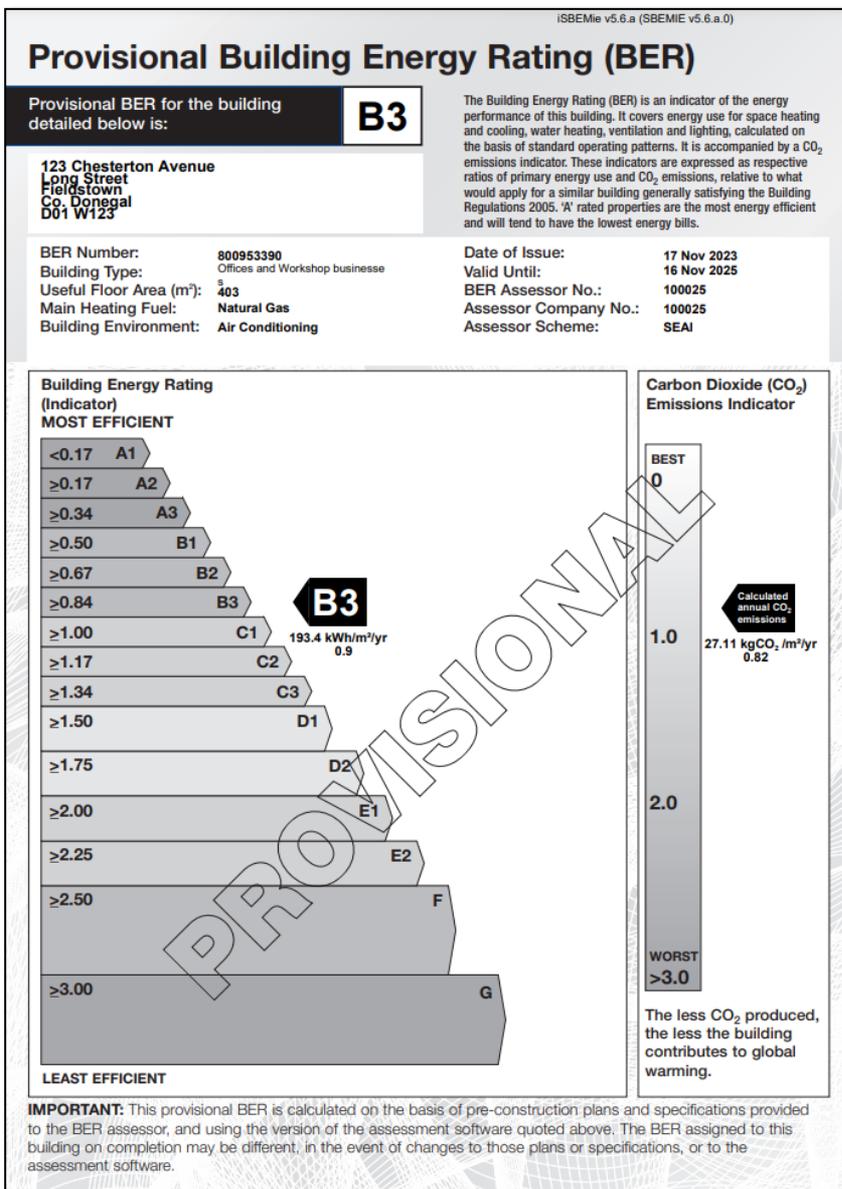
BER Certificates

Clicking on the “BER Cert” icon associated with any rating will generate a pdf copy of the BER Certificate. The BER Certificate produced will either be a Provisional BER Certificate or a “Final” BER Certificate, depending on what was specified in the software during the BER assessment.

A Provisional BER Certificate should only be produced for buildings that are being sold “off plans” or new “Shell and Core”: they are valid for 2 years and are generated in greyscale.

“Final” BER Certificates represent the building as built must be produced for any building that has already been constructed and is being offered for sale or rent. The BER Certificate is valid for 10 years unless there is a material change in the building in the meantime which could affect its energy performance and is generated in colour scale.

Additional guidance can be found in Section 1 of the NEAP Survey Guide.



Sample Provisional BER Certificate

Building Energy Rating (BER)

BER for the building detailed below is: **B3**

The Building Energy Rating (BER) is an indicator of the energy performance of this building. It covers energy use for space heating and cooling, water heating, ventilation and lighting, calculated on the basis of standard operating patterns. It is accompanied by a CO₂ emissions indicator. These indicators are expressed as respective ratios of primary energy use and CO₂ emissions, relative to what would apply for a similar building generally satisfying the Building Regulations 2005. 'A' rated properties are the most energy efficient and will tend to have the lowest energy bills.

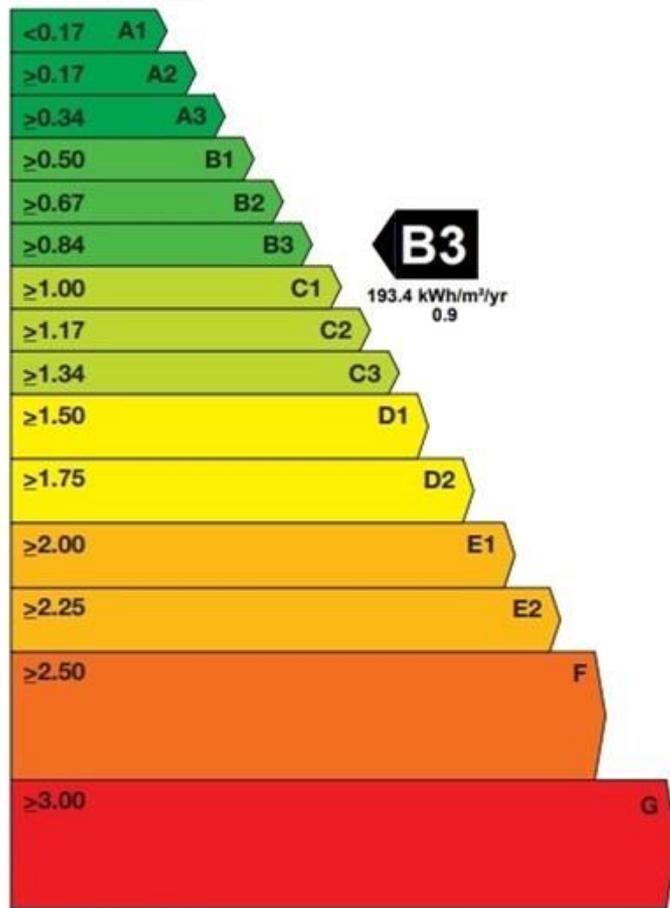
123 Chesterton Avenue
Co. Carlow
A65 F4E2

BER Number: 800953382
Building Type: Offices and Workshop business
Useful Floor Area (m²): 403
Main Heating Fuel: Natural Gas
Building Environment: Air Conditioning

Date of Issue: 17 Nov 2023
Valid Until: 16 Nov 2033
BER Assessor No.: 100025
Assessor Company No.: 100025
Assessor Scheme: SEAI

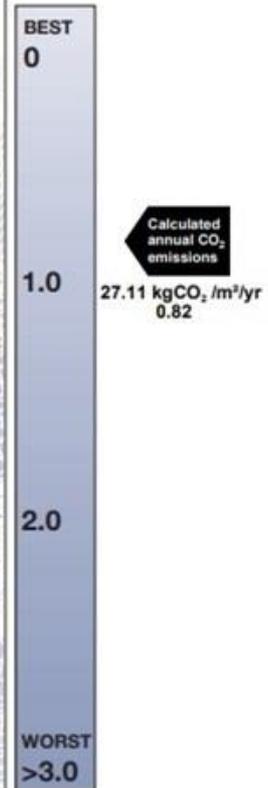
Building Energy Rating (Indicator)

MOST EFFICIENT



B3
193.4 kWh/m²/yr
0.9

Carbon Dioxide (CO₂) Emissions Indicator



The less CO₂ produced, the less the building contributes to global warming.

IMPORTANT: This BER is calculated on the basis of data provided to and by the BER Assessor, and using the version of the assessment software quoted above. A future BER assigned to this building may be different as a result of changes to the building, its use or the assessment software.

Sample I BER Certificate

Advisory Reports

The Advisory Report is produced as part of the BER assessment and further information on this report is given in Section 8.2.8 of the ISBEMIE User Guide. The Advisory Report associated with a BER assessment is automatically uploaded to NDNAS when the appropriate BER assessment xml file is uploaded.

Page 1 of 6		BER: 800953382
Advisory Report		
BER Number: 800953382		Building Energy Rating: B3
123 Chesterton Avenue Co. Carlow A65 F4E2		
Building Type(s): Offices and Workshop businesses		
ADMINISTRATIVE INFORMATION		
Date of Issue:	17 Nov 2023 10:22	
Valid Until:	16 Nov 2033(*)	
Useful Floor Area (m ²):	403	
Main Heating Fuel:	Natural Gas	
Building Environment:	Air Conditioning	
Calculation Tool Used:	iSBEMie v5.6.a using calculation engine SBEMIE v5.6.a.0	
(*) Unless superseded by a later Advisory Report		
ENERGY ASSESSOR DETAILS		

Sample of Part of an Advisory Report

Appendix A

NDNAS Error Codes

Code	Error Code Message	Severity	Type	Warning Type	Item to Check
ND001	ND001 Incorrect XML Format.		Error	Reject	Building Eircode, MPRN, Assessor Eircode
ND002	ND002 Assessor not authorised to load this XML.		Error	Reject	Second Eircode, assessor Eircode, TCC or Insurance expired
ND003	ND003 Methodology version "{0}" is not supported.		Error	Reject	XLM file has been produced by an out-of-date version of SBEM
ND004	ND004 Calculation tool {0} is not supported.		Error	Reject	XLM file has been produced by an out-of-date version of SBEM
ND005	ND005 A Project Name must be supplied.		Error	Reject	Check project data field
ND006	ND006 At least one line of address must be supplied.		Error	Reject	Check Address data fields
ND007	ND007 Project County name is not valid.		Error	Reject	Check county data field
ND008	ND008 Manually rejected by SEI BER Administrator — contact SEI BER Administration quoting BER Number for more information.		Error	Reject	Contact Helpdesk
ND009	ND009 Assessor company number {0} invalid for this Assessor ID.		Error	Reject	Check your company number is entered correctly
ND010	ND010 {0} is not a valid Scheme.		Error	Reject	Check software settings
ND011	ND011 Assessor is not registered to assess non domestic buildings.		Error	Reject	Have you notified the helpdesk that you have changed software?
ND012	ND012 Assessor not authorised to use methodology {0}.		Error	Reject	TCC or Insurance expired. OR Have you notified the helpdesk that you have changed software?
ND013	ND013 Assessor number in the XML does not match logged in assessor.		Error	Reject	Check your assessor number is entered correctly
ND014	ND014 Each line of address must be less than 45 characters.		Error	Reject	Address too long
ND015	ND015 Rating not set as Republic of Ireland.		Error	Reject	Check software settings
ND016	ND016 Assessor not authorised to assess buildings with complexity of level {0}.		Error	Reject	Incorrect complexity selected in software

Code	Error Code Message	Severity	Type	Warning Type	Item to Check
ND017	ND017 Invalid or missing MPRN Number on a Final Submission		Error	Reject	Check MPRN
ND018	ND018 Invalid MPRN Number on a Provisional Submission – MPRN number will not be recorded by SEI	1	Notice	Warning	Check MPRN
ND019	ND019 Address does not match MPRN address / county – you will be required to confirm address when publishing.	1	Notice	Warning	Check Address
ND020	ND020 Building Address does not match MPRN Address / City – You will be required to confirm address when publishing	1	Notice	Warning	Check Address
ND021	ND021 Building Address does not match MPRN Address / Street – you will be required to confirm address when publishing	1	Notice	Warning	Check Address
ND022	ND022 Building Address does not match MPRN Address / Number – you will be required to confirm address when publishing	1	Notice	Warning	Check Address
ND023	ND023 Building Address does not match MPRN Address / Unit Number – you will be required to confirm address when publishing	1	Notice	Warning	Check Address
ND024	ND024 RER, EPC, CPC does not match targets.	3	Notice	Warning	Is type of BER correct?
ND025	ND025 Invalid Primary Energy Factor and Co2 Factor compared to published values.		Error	Reject	XLM file has been produced by an out-of-date version of SBEM
ND026	ND026 DEC01 One or more published DEC with the same MPRN are not linked to this DEC.	1	Notice	Warning	Check DEC was linked properly

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